

**Art Research Center –
International Joint Digital Archiving Center
for Japanese Art and Culture (ARC-iJAC), Ritsumeikan University
Guidelines for FY 2025 International Joint Research
to Utilize the ARC Research Space (Database System etc.) for Dissemination of Information [F]**

The Art Research Center (ARC), Ritsumeikan University, has been actively promoting joint research that integrates the humanities and cutting-edge information technology, with its research focus on digital archiving of Japanese cultural properties, both tangible and intangible. Selected as an International Joint Usage/Research Center Program by the Ministry of Education, Culture, Sports, Science and Technology, Japan in FY 2019, the ARC has been providing an environment to further promote the construction of digital archives. By utilizing this environment, researchers can vigorously advance research and education on Japanese culture through constructing their own digital archives.

This project category serves the publication (including partial publication) and dissemination of resources, as well as the sharing of resources among researchers through the use of online databases and the cloud storage system. We offer the following services free of charge.

I. About International Joint Research to Utilize the ARC Research Space (Database System etc.) for the Dissemination of Information [F]

Applicants can publish, disseminate, and share the data or cultural resources in their possession through the ARC Research Space which represents the ARC online databases. This service is available to those who wish to publish and distribute cultural resources, to restart an online database that has been out of operation, or to have the ARC take over the hosting of databases that have been operated in a local environment, whilst receiving technical support.

<Available services>

- Database Usage: The ARC issues a password for applicants and project members to access password-protected ARC databases.
- Use of Database System: You can utilize the ARC's database system for your digital archiving needs, for uses ranging from creating databases of materials to creating a Virtual Institute with CMS (Contents Management System).
- Cloud Storage: You can use "OwnCloud," a cloud storage and file server, to share files within your project group and create a website for your project.
- Digital Archiving: Digitization specialists of the ARC can be commissioned for digitization of materials on consignment. Please contact us for details (subject to a charge).

II. Eligibility

The project leader of the joint research team must be a faculty member, researcher, curator, or research librarian (graduate students excepted) affiliated with a university or research institution inside or outside of Japan.

III. Organization of a research team

1. A research team may consist of one person (project leader) or multiple persons (project leader and project members).
2. While we recommend that the project team includes an ARC faculty member (excluding senior researchers, researchers and visiting researchers), you can also apply without one. In either case, the ARC-iJAC's Technical Support Board will be available for technical support. Please consult with us after your application has been accepted.

3. You can recruit (an) additional project member(s) after your application is accepted. The ARC will provide assistance in the recruitment process.

IV. How to submit an application

Please submit the application form for FY 2025 International Joint Research to Utilize ARC Research Space (Database System etc.) for the Dissemination of Information (F) by e-mail. The form is available on the ARC's website: <https://www.arc.ritsumei.ac.jp/e/ijac/>.

Submit to: Office of the Art Research Center
Research Office at Kinugasa Campus, Ritsumeikan University
E-mail: r-darc@st.ritsumei.ac.jp

We will send you a confirmation of receipt by the next business day. If you did not receive a confirmation by then, please contact the office of the Art Research Center.

Applications are accepted throughout the fiscal year. However, if you wish to start your project from April 1, 2025, please submit your proposal by March 15, 2025.

V. Selection process and notification

The Art Research Center will evaluate applications and send out the results by e-mail within about two weeks.

VI. Contact

International Joint Digital Archiving Center for Japanese Art and Culture (ARC-iJAC)
Office of the Art Research Center, Research Office at Kinugasa Campus,
Ritsumeikan University
E-mail: r-darc@st.ritsumei.ac.jp