Art Research Center -

International Joint Digital Archiving Center for Japanese Art and Culture (ARC-iJAC), Ritsumeikan University International Joint Research to Utilize the Center's Database System

## **Rules on Database System and Cloud Storage Usage**

After reading the following carefully, users are expected to use the Database System and Cloud Storage in accordance with the research content and purpose that you described in the International Joint Research Application Form. If your ways of using the storage are deemed inappropriate, we may take strict measures, including suspension of your account and/or deletion of your data. Please note that the following rules are subject to change in order to promote appropriate use of the storage. When that is the case, please follow the rules after the change.

## **User Account Considerations**

- 1. Users should keep the Database System and Cloud storage account, i.e., your username and password, strictly confidential. Do not give your username and password out to others (third parties).
- 2. When you receive your account from the ARC, you are granted the right to use that account only for a designated period. If you wish to continue using it after the designated period expires, you need to reapply for the account.
- 3. Users need to understand that your account information and the data accessible by it are confidential. Users are expected to appropriately use the storage within the scope of their research purpose.
- 4. If you suspect your account information, i.e. your username and password, might be leaked or lost, please contact the Technical Support Board immediately.

## **Users' Responsibilities**

Users of the Database System and Cloud storage are responsible for the following:

- (1) Compliance with all the laws and regulations, including the social rules and information-related morals.
- (2) The contents of their own data uploaded to the storage.
- (3) The service and data that they provide through the storage.
- (4) Any damage, caused by the use of the storage.
- (5) Integrity of their own data. Where appropriate, users need to make back-up copies of their data files.
- (6) Necessary security measures against computer viruses and vulnerabilities, etc., of any device to be connected to the storage.

## Don'ts!

Please refrain from the following acts when you use the Database System and Cloud Storage.

- (1) Criminal acts and behavior offensive to public order and morals.
- (2) Any violation of human rights, such as defamation of others and invasion of others' privacy.
- (3) Destruction or plagiarism of others' data, and any infringements on copyrights and intellectual property rights, etc.
- (4) Accessing, obtaining, or deleting the information and data unauthorized to you.
- (5) Using the storage service for purposes other than the research purpose, i.e., commercial purposes.
- (6) Saving or storing your important confidential data in the public area of the Web server.
- (7) Damaging the reputation of the International Joint Usage/Research Center, or degrading the Center.
- (8) Any interference of the normal operations of servers and corresponding systems that are maintained by the Center.
- (9) Any other inappropriate behavior such as harming or inflicting a loss to third parties.