

Global COE Program “Digital Humanities Center for Japanese Arts and Cultures”

Guideline for Postdoctoral Fellowship Application

We are pleased to announce the recruitment of “Postdoctoral Fellows” (hereinafter “DH Postdoc”) under the Global COE Program “Digital Humanities Center for Japanese Arts and Cultures” (hereinafter “DH Center”) for the 2011 Academic Year.

1. Responsibilities of Postdoctoral Fellows

The fellows will be expected to conduct research, research support, and some other tasks under the instructions of the DH Center Director.

2. The Number of the Fellows to be Recruited: A few

3. Eligibility

- (1) Have had a doctoral degree (Ph.D.).  
(Or be a Ph.D. candidate who is scheduled to receive a doctoral degree by March 31st, 2012.)
- (2) Holding a doctoral degree (Ph.D.) less than seven years when the Fellowship goes into effect.
- (3) Allow a project member of the DH Center to manage your job.

4. Affiliation

The successful candidate will belong to the Kinugasa Research Organization.

5. Duration of the Fellowship

From October 1st, 2011 to March 31st, 2012

\* Depending upon when you can obtain a visa, the starting date of your employment may be delayed.

6. Terms of the Fellowship

- (1) Monthly stipend between JPY 210,000 and 330,000, including tax, for five-day work per week. The Center will make a final decision on this amount, after reviewing the fellow’s working conditions and achievements. The first year’s stipend will start from JPY 300,000 (maximum).
- (2) No allowances for dependents and housing will be provided.
- (3) A fellow will get insurance from the Mutual Aid Cooperation for Private Schools of Japan as well as employment insurance.
- (4) Postdoc’s labor terms and conditions are to be included in the contract between the successful candidate and Ritsumeikan University.
- (5) The Center Grants for Young Researchers may be awarded after evaluation. \* JPY 100,000 (maximum) was awarded in the case of FY 2010.
- (6) In some cases, the Center will pay for the fellow’s research trips abroad by the Center Grants for Young Researchers to Support Their Research Activities Abroad.
- (7) The fellows can apply for the JSPS International Training Program (ITP).
- (8) The fellows can apply for the JSPS Institutional Program for Young Researcher Overseas Visits (Daikokai Program).

## 7. Selection Process and Notification

- (1) Based on the following criteria, the Selection Committee will conduct screening of applicants. The Director of the DH Center will hold the Committee as the chairperson.  
The criteria for successful applicants include:
  - \* If the applicant has a high degree of potential for becoming an internationally prominent scholar.
  - \* If the applicant has already achieved excellent research that proves his capability to carry out a research plan, as well as readiness for the research he is going to engage.
  - \* If the applicant has a solid and promising research plan.
  - \* If the would-be advisor for the applicant is an accomplished scholar, conducting research actively and ready to accept the applicant.
- (2) Based on the evaluations by the Committee, appointment will be confirmed by the Administration Board of the Kinugawa Research Organization where the successful applicant will be affiliated.
- (3) The DH Center will notify the screening results by mail around the early of August, 2011.
- (4) Application Forms submitted by the applicant will be used for the selection purposes only. Note that the submitted Forms will not be returned.
- (5) Personal information received in the Application Forms will not be used for any purposes other than this selection.
- (6) Need to consult in advance the advisor of the DH Center.

## 8. Application Process

- (1) Applicants should submit the following Forms.
  - Form No. 1: Application for Postdoctoral Fellowship
  - Form No. 2: CV
  - Form No. 3: Research Plan Proposal
- (2) Application Deadline  
**June 30, 2011 (Thursday) by 17:00**
- (3) Submit to:
  - Research Office (Kinugasa)
  - c/o Shoko KURATA
  - Shugakukan, 2<sup>nd</sup> Fl., Kinugasa Campus
  - Ritsumeikan University
  
  - 56-1 Toji-in Kita-machi
  - Kita-ku, Kyoto, 603-8577 Japan
  - Phone: +81-75-465-8476 (9:00AM-5:30PM JST ) ext. 511-2825
  - FAX: +81-75-465-8342
  - E-mail: [kura-a@st.ritsumei.ac.jp](mailto:kura-a@st.ritsumei.ac.jp) (Shoko KURATA)