

**Global COE Program “Digital Humanities Center for Japanese Arts and Cultures”
FY2009 Application Guidelines for:
“The Center Grants for Young Researchers” and
“The Center Grants for Young Researchers to Support Their Research Activities Abroad”**

1. Purpose

These grants are set to provide young researchers who are conducting research at the Ministry of Education, Culture, Sports, Science and Technology Global COE Program “Digital Humanities Center for Japanese Arts and Cultures,” Ritsumeikan University with focused supports. The young researchers here include the Center’s postdoctoral fellows and research assistants, except for RA III, as well as other researchers whom the Center’s Steering Committee exceptionally admits as such. By providing the grants, the Center aims at fostering international-level, excellent young researchers.

2. Guidelines of the Grants

The Center Grants for Young Researchers

(1) Who can apply?

The young researchers—the Center’s postdoctoral fellows and research assistants, except for RA I and III, as well as other researchers whom the Center’s Steering Committee exceptionally admits as such—who are conducting their research whose themes are relevant to the Center’s research projects.

(2) When to apply?

Whenever you need. Before applying, however, please consult your host professor/advisor and get his/her approval.

(3) How much is the grant?

Maximum 100,000 yen (per applicant, per year)

(4) What does the grant cover?

Costs and fees that you need to carry out your research project.

Note: The grant is to cover costs and fees directly related to your research, including that for research materials such as books, research trips (domestic), and participation in academic meetings. While the grant also covers the cost for expendable supplies, you are expected to elaborate how the purchase of the specific supplies results in contributing to your research.

(5) How to apply?

Fill in a prescribed application form with required information, and submit it to the staff at the Office of Humanities and Social Sciences Research Division of Research.

(6) Reviewing Process of Grant Applications

The Center’s Steering Committee reviews each application and decides whether or not a grant is awarded, and, if so, how much.

(7) Report

Those who are awarded the grants must submit reports after spending their grant money.

The Center Grants for Young Researchers to Support Their Research Activities Abroad

(1) Who can apply?

The young researchers—the Center’s postdoctoral fellows and research assistants, except for RA III, as well as other researchers whom the Center’s Steering Committee exceptionally admits as such—who are hoping to go abroad for two months or less in order to conduct their research or present research outcomes.

(2) When to apply?

Whenever you need. Before applying, however, please consult your host professor/advisor and get his/her approval.

(3) How many times can you apply?

Not particularly set. The Center’s Steering Committee reviews each application and decides whether or not a grant is awarded, and, if so, how much.

(4) How much is the grant?

Maximum 1,000,000 yen (per applicant, per year)

Based on the duration of trips abroad, rough standards of grant amount are set as follows:

1. 500,000 yen for 15 days or less
2. 700,000 yen for 30 days or less
3. 850,000 yen for 45 days or less
4. 1,000,000 yen for 60 days or less

(5) What does the grant cover?

Costs and fees that you need to carry out your research project abroad and/or to present research outcomes.

Note: The grant is to cover costs and fees for: your travel abroad, accommodations, participation in academic meetings, reviewing and editing of your research outcomes, and printing out of your paper.

(6) How to apply?

Fill in a prescribed application form with required information, and submit it to the staff at the Office of Humanities and Social Sciences Research Division of Research.

(7) Reviewing Process of Applications

The Center’s Steering Committee reviews each application and decides whether or not a grant is awarded, and, if so, how much.

(8) Report

Those who are awarded the grants must submit reports after spending their grant money.

(9) Important Point

If you intend to apply for this grant, please make sure to apply for other funds available within the University, such as:

- Funds for Accelerating International Research Activities (for doctoral students; supervised by the Office of Graduate Studies; Available for international research activities that last 30 days or longer; 600,000 yen.

(See: <http://www.ritsumeijp/grinfo/AIR-Fund2009.html>).

You can use this Center Grant to complement such funds available within the University. You can also apply for both this Grant and “the Center Grants for Young Researchers.”

3. Other Reminders

- (1) Your grant eligibility shall be revoked when any of the following conditions is applicable to you. In that case, you may be asked to return either the whole or a part of the grant you received.

- <1> When you leave the school or take a leave of absence
- <2> When you do not submit your report
- <3> When the Center’s Steering Committee judges that your conducts are against this institution’s purpose

- (2) When the Japan Society for the Promotion of Science awards you with the Research Fellowships for Young Scientists, you lose the grant eligibility. Your Center grant will be terminated on the day when the JSPS officially notices that you get awarded the fellowship.