

## Global COE Program “Digital Humanities Center for Japanese Arts and Cultures”

### Guideline for RA Type-III Application

We are pleased to announce the recruitment of “Research Assistant Type-III” (hereinafter “RA Type-III”) under the Global COE Program “Digital Humanities Center for Japanese Arts and Cultures” (hereinafter “DH Center”) for the 2011 Academic Year.

#### 1. Responsibilities of Research Assistants

The RAs will be expected to conduct research, research support, and some other tasks under the instructions of the DH Center Director.

#### 2. The Number of the RAs to be Employed: A few

#### 3. Eligibility

- (1) (Would-be) JSPS Research Fellows (DC1 or DC2) for the 2011 Academic Year.
- (2) Those who have expertise related to research activities which the DH Center’s project members are conducting, and enable to engage in their research.
- (3) Allow a project member of the DH Center to manage your job.

#### 4. Affiliation

The successful candidate will belong to the Kinugasa Research Organization.

#### 5. Employment Period

From October 1st, 2011 to March 31st, 2012

#### 6. Terms of the Research Assistantship

- (1) Monthly stipend of maximum JPY 50,000, including tax for five-hour work per week.  
The Center will make a final decision on this amount, after reviewing the RA’s working conditions and achievements.
- (2) No allowances for dependents and housing will be provided.
- (3) RAs will not get insurance from the Mutual Aid Cooperation for Private Schools of Japan as well as employment insurance.
- (4) RA Type-III’s labor terms and conditions are to be included in the contract between the successful candidate and Ritsumeikan University.
- (5) The RAs can apply for the JSPS Institutional Program for Young Researcher Overseas Visits (Daikokai Program).

#### 7. Selection Process and Notification

- (1) The Selection Committee will conduct screening of applicants. The Director of the DH Center will hold the Committee as the chairperson.
- (2) Based on the evaluations by the Committee, employment will be confirmed by the Administration Board of the Kinugasa Research Organization where the successful applicant will be affiliated.
- (3) The DH Center will notify the screening results by mail around the early of August, 2011.
- (4) Application Forms submitted by the applicant will be used for the selection purposes only. Note that the

submitted Forms will not be returned.

- (5) Personal information received in the Application Forms will not be used for any purposes other than this selection.

## 8. Application Process

- (1) Applicants should submit the following Forms.

Form No. 1: Application Form for Research Assistant (RA) Appointment

Form No. 2: CV

- (2) Application Deadline

**June 30, 2011 (Thursday) by 17:00**

- (3) Submit to:

Research Office (Kinugasa)

c/o Shoko KURATA

Shugakukan, 2<sup>nd</sup> Fl., Kinugasa Campus

Ritsumeikan University

56-1 Toji-in Kita-machi

Kita-ku, Kyoto, 603-8577 Japan

Phone: +81-75-465-8476 (9:00AM-5:30PM JST ) ext. 511-2825

FAX: +81-75-465-8342

E-mail: [kura-a@st.ritsumei.ac.jp](mailto:kura-a@st.ritsumei.ac.jp) (Shoko KURATA)